

Mid-Michigan Community Action Agency
1574 E Washington Rd
Farwell MI, 48622
(989) 386-3805

Dear Hiring Manager,

My name is Deanna Carrington, and I am interested in the Associate Teachers position that you have posted on your website, mmcaa.org, within your agency program. I am currently taking Early Childhood classes at Mid-Michigan Community College and will receive my full associate's degree in May 2026. I can apply my hands-on experience to deliver high-quality instruction to students in your program.

During my ECE courses, I built a strong foundation in early childhood development. I will use the knowledge gained to create a nurturing learning environment and engaging activities for children. Ensure that children are always safe and cared for when in my care. I will ensure their individual needs are met by creating individual learning plans.

The Mid-Michigan Community Action Agency is an exciting job opportunity to put my new knowledge and skills to work. I am confident that I can learn even more about young children by working with other teachers in your program. I have a passion for working with children, and I am excited to watch children learn and grow. They are our future, and we need to foster a love for learning. Thank you for considering my application; I look forward to discussing my qualifications further with you.

Sincerely,

Deanna Carrington

Deanna Lynn Carrington, [REDACTED]

CAREER OBJECTIVE: Seeking a position in early childcare where I can utilize my skills and contribute positively to the organization.

RELATED EXPERIENCE

Mid Michigan Community Action Agency **Early Childhood Services**

Farwell, MI 1574 East Washington Rd 48622
P.O. Box 8678, March 3rd, 2023-Present

- Supervise children and classroom tasks.
- Maintain attendance records in Child Plus.

Montrose School District Paraprofessional

Montrose, Co, August 2019 - August 2021

- Supervised/supported 7th-grade special education students and assisted the teachers.
- Supervised Lunchtime/recess

Tender Hearts Childcare Center/Preschool

Montrose, CO, July 2015 - May 2016
August 2018 - September 2019

- Created lesson plans and Supervised children.
- Organized lunch, snack time, naptime, and activities

Playdate Drop-in Childcare

New Bern, NC, January 2017 - August 2018

- Supervised children from 1 to 12 years old and organized activities
- Managed transportation for after-school children.

Skills and Qualifications

- Experienced in early childcare and classroom supervision.
- Certified in CPR, First Aid, Family Service Credential, and Trauma Smart.
- Strong multitasking, decision-making, and relationship-building skills.

EDUCATION and Certifications

- **Mid Michigan Community College**- Harrison, MI Associates Degree-2023 to present
- **TCR (Technical College of the Rockies)** - Delta, CO
Certified in Early Childhood Teacher-Entry Level- 2019
- **Harrison High School** - Harrison, MI
Graduated with honors in 2010
- **CPR Certification** - Harrison, MI-Mid Michigan Action Agency- Valid Through March 2027
- **First Aid Certification** - Harrison, MI-Mid Michigan Action Agency- Valid Through March 2027
- **Trama Smart**- Harrison, MI- Mid Michigan Action Agency

References available upon request